

MINDFUL CANADA SYMPOSIUM CONTRACT TERMS & CONDITIONS

DEPOSIT AND FINAL PAYMENT

50% of the cost of the rental of exhibit space must accompany this application. The balance is due and payable no later than exactly six (3) weeks before the opening of the show. If the balance is not received by the deadline, the exhibitor waives all rights to the space designated on the contract and Event Management will not guarantee space at the location specified in the application, or any space. The deposit shall be retained by Event Management by way of liquidated damages, not for penalty.

SPACE ASSIGNMENT

Exhibit space will be assigned by Event Management according to the date on which the application is received, while Event Management will attempt to provide the space designated on this application. Event Management reserves the right to relocate space of exhibits which may be affected by a change in the floor plan, in the interest of optimum traffic control and exhibit exposure or at the request of the Municipal Fire and Health Departments. Exhibits shall be arranged to not obstruct the general view or hide the exhibits of others. Plans for special built displays not in accordance with all applicable regulations should be submitted to Event Management before construction is ordered. Beau Monde Productions cannot be held liable if competitive exhibitors are adjacent to or opposite each other but effort will be made to allocate space on a basis fair to all exhibitors. Event Managements' determination with respect to assignment of exhibit space is to be binding on all parties.

SUB-LETTING

The Exhibitor shall not assign a sublet or apportion in whole or any part the space allocated by Event Management to the exhibitor, without the express written consent of Show Management. If the exhibitor received pre-approval from Event management to share their booth space, a fee of \$100 will be applied.

EXHIBIT SET-UP & DISPLAY

All exhibits must be set up between the hours 7:00am-9:00am Eastern Time on the Day of the Event. No changes to displays can be made during Event hours. Displays must not protrude beyond the measured booth dimensions, nor obstruct a clear view of the neighboring booths, may not be taller than 8 feet high, including signs, and must be free standing. Low side dividers between exhibits should not exceed 36 inches in height. The exhibitor may not attach the display to walls, structural supports, or flooring in the exhibit building, by nails, screws, bolts or permanent cement, nor may he/she suspend anything from the ceiling or rafters. No painting of the floor of the premise is permitted. No exhibitor shall permit the exposure of any unfinished surface to neighboring booths. If the exhibitor fails to correct the unfinished part, Event Management reserves the right to finish such outside partitions. The cost of such repairs shall be paid by the exhibitor to Show Management upon demand being made therefore. Show Management has the right to restrict the use of glaring or irregular lighting effects.

SHOW HOURS

Exhibit space must be attended throughout the show hours by at least one representative of the exhibitor. It is the exhibitor's responsibility to keep his/her area clean and orderly throughout the event and to ensure that it is ready for opening at the time the event begins. Should the exhibitor's booth not be open at any time during the show hours, Event Management have the right to open the booth by the removal of any coverings of any sort but shall be under no liability to the exhibitor for any loss or damage which may be caused thereby or as a result of the booth being opened in that way and then being left unattended.

SHOW ETIQUETTE

All displays and promotional literature must be in good taste. The product or service must be presented in a professional manner. Free samples may be distributed. Any Sales Orders for products is subject to event venue fees (per item sold). Further info is available upon request. Invoices must be supplied to the purchaser of any merchandise sold, as these invoices must be shown to Security or Event Management prior to the removal of the merchandise from the premises by the purchasers of the merchandise. Raffles and give-a-ways maybe conducted but only with the approval of Event Management (please see below for more information). If in the opinion of Event Management, an exhibitor or his/her servants or agents conducts him or herself in an objectionable manner, he/she will be liable for any damage or loss to the exhibitor or the person expelled, nor will there be any refund of rental fees.

COMMON EVENT AREAS

All lobbies, corridors, aisle ways, restrooms, food and beverage concessions, and special assembly rooms will be considered as common show areas to be used for the movement and flow of the public and/or for their entertainment and convenience. No exhibitor will be permitted to use these areas for the display or distribution of products, services, or their attendant literature.

EXHIBIT BUILDING RULES

As sub-tenants, exhibitors are required to abide by the rules and regulations of the management of the exhibitor building. A copy of these rules is on file with Event Management and is available on request.

PASSES AND BADGES

Exhibitor badges will be issued only to people named on the exhibitor's application or such other persons as may be approved by Event Management. No free admission passes will be distributed.

EXHIBIT DISMANTLING

Unless required by Event Management, no exhibitor shall disassemble or remove any part of his display before the Event is officially done at 7:00pm. All exhibits must be removed from the exhibit hall by 9:30PM. Any materials or equipment remaining after the cut-off time will be removed by Event Management at the exhibitor's expense, and the exhibitor hereby irrevocably appoints Event Management as the exhibitor's agent for the purposes of removal, storage and disposal of such materials or equipment.

DRAWS, PROMOTIONAL GIVEAWAYS & MAILING LISTS

All Exhibitor draws & promotional giveaways must be approved by Event Management prior to show, but such approval shall not be construed to mean that Event Management deems the draw or promotional giveaway to be legally compliant. All Exhibitor draws & promotional giveaways must be free and clear of any financial obligation on the part of the winner & must be in compliance with all applicable laws. All contest terms & conditions and lists of prizes available & their value must be clearly posted. Event Management reserves the right to cease any promotional activities that do not meet the above criteria. Mailing lists compiled by the Exhibitor at the Event may not be sold or otherwise distributed and are for the exclusive use of the Exhibitor unless otherwise contested to by participating individuals.

CANCELLATION OF CONTRACT

Should the exhibitor decide to withdrawal his/her participation six weeks or more before the show, Event Management shall have the right to retain as a cancellation fee any installment or partial payment made by the exhibitor up to the time of the cancellation. If the exhibitor cancels within the six-week period directly before the event, the full contracted amount remains due and payable.

ADVERTISING

Any advertisement of the exhibitor using the name of the show must be approved in writing by Event Management, which reserves the right to use the name of the exhibitor as a part of its advertising in so far as to say that the exhibitor is displaying his/her, product or services at the show.

HEALTH & SAFETY

The exhibitor will assume all responsibility for compliance with local city and Provincial safety, fire and health department rules, guidelines and ordinances regarding installation and operation of his/her exhibit. The exhibitor shall be properly insured for same. Limited access will be provided at other times to bona-fide exhibitors only and their authorized representatives. Such admittance will be by badge only. All exhibit materials and equipment will be reasonably located and protected by safety guards and devices where necessary. Only fireproof materials shall be used in displays and the necessary fire precautions will be taken by the exhibitor.

GENERAL

All matters and questions not covered by this show information and Agreement form are subject to the decision of Event Management. In addition, Event Management shall have full discretion in the interpretation and enforcement of all rules contained herein and the authority to make such amendments thereto and such further rules and regulations governing the conduct of and participation in the event/exhibition show as it shall consider necessary for the proper presentation of the show. The Management reserves the right to reserve, decline, or prohibit any exhibit or part of an exhibit, which in its opinion is not suitable to or in keeping with the character of the exhibition. The exhibitor agrees to cease any activity the Event Management deems to be a violation of the terms and to follow the directives of Event Management.

Please return both pages of the original signed contract. Keep a copy for your records.

I, The Exhibitor, represent to you that I have read, understand and agree to the show information and to the terms and conditions of this three-page contract. I agree to abide by all rules and regulations. I understand that you are relying on this representation. This contract shall not become valid until it has been accepted by Canada A Mindful & Kind Nation.

Should this application be made after August 24th, 2018, I will attach my payment in full for the requested exhibit space and/or fashion show scene. I understand that space will not be reserved unless an up-to-date cheque or credit card payment accompanies this application.

EXHIBITOR INITIALS: _____

Deposit taken on receipt of contract. Final credit card payment will be processed on August 24th, 2018.

O VISA or O MASTERCARD or O CHEQUE/MONEY ORDER

Cardholder Name: _____ **Credit Card #:** _____

Expiry Date: _____ **Amount:** \$ _____ (In Canadian Funds)

Authorized Signature: _____

Please make cheque or money order payable to **Canada A Mindful & Kind Nation** – HST # _____

3133 CAWTHRA ROAD, MISSISSAUGA, ON, L5A 2X4

*Please include a post-dated cheque dated **August 24, 2018** for the remaining 50%. NSF charges \$50; payment must be made with a certified cheque, money order within 24 hours.*

P: (905) 537-2645 F: (905) 575-7602 (Must email a notification stating if you plan to fax contract info)

E: MINDFULSYMPOSIUM@GMAIL.COM

W: WWW.CANADAMINDFULNATION.CA